

(2023-24)

Agenda of the meeting

1. Welcome address by the chairman, IMAE.
2. To discuss regarding re-constitution of IMAE Body.
3. To discuss regarding re-constitution of JCEG (General Complaints Committee) as per guidelines.
4. To discuss regarding conduct of leaving levy of 13 1st sem. students.
5. If any other matters by the permission of the chairman.

28/8/23
Principal, Dr.

Topalpur College

Topalpur-on-Sea (Gm)

IMA Meeting, Dated 28.08.2023

The meeting of IMAE was held on this day i.e. On 28th Aug. 2023 under the Chairmanship of the Hon'ble Prof. V. Jayaram in his chamber at 3pm in the presence of the following members who discussed on the agenda stated at page no. 8 relating to proper functioning of the cell in the college.

Members Present

1. Prof. Karmanna Patel - IMAE Body - 28/8/23
2. Dr. P. Suresh Kumar - IMAE Academic Body - 28/8/23
3. Dr. Mani Patil - IMAE Academic Body - 28/8/23
4. Dr. S. Ch. Babu - IMAE Academic Body - 28/8/23
5. Dr. R. C. Jena - IMAE Academic Body - 28/8/23
6. Dr. P. K. Patra - IMAE Academic Body - 28/8/23
7. Dr. M. R. Mishra - IMAE Academic Body - 28/8/23
8. Dr. Chaitanya Babu - IMAE Academic Body - 28/8/23
9. Prof. Dr. K. S. Sahu - IMAE Academic Body - 28/8/23
10. Dr. S. Anand Mishra - IMAE Academic Body - 28/8/23
11. Dr. Anil Yadav - IMAE Academic Body - 28/8/23

Resolutions:

1. The proceedings of the last meeting were read over and confirmed.

2. It was resolved to reconstitute the IMAE body of the college by taking the members as per the latest guidelines of IMAE.

- No. 3 : It was resolved to
reconstitute the General
Complaints Committee (GCL)
of the College for Piusiame
of UGC (Reservation, Publication
and Reduction of General Thawis-
most of women employees
and students to their salaries-
tion graduation) Regular
2015. and with General
Treatment of women at
Workplace (Piusiame, Piusiame
and Reduction) Ad, 2013.
- No. 4 : It was further resolved to
address the complaints relating
to service, harassment, if any,
in the college timely through
the appointed fee committee.
- No. 5 : It was resolved to conduct
the evening level 1st-2003 of
1st semester students
for the academic session-
2023-24 during the end
week of September, 2023.
All the HODs will conduct
the test of their respective
departments within the
time schedule and submit
the list of HOD

teachers and advance teachers ~~to~~
to the Late coordinator by
the end of September, 2023.
No. 6 : It was resolved to conduct the
PA classes as per course curri-
culum of the European. Concretely
by the faculty members of Commerce
Department and Faculty and Concretely
the courses to meet.

Place 28/8/23
PRINCIPAL
Sopari College
Sopari - 401 001

Agenda of the Meeting

1. Approval of JGAC Activities Report for 2022-23.
2. Action Plan for 2023-24
3. Approval of JGAC Budget for 2023-24
4. Approval of Academic Calendar for 2023-24.
5. Any other matters, if any, by the permission of the Chairperson.

28/09/23
23/09/23

Gopalpur College
Gopalpur-on-Sea (Gm.)

JGAC Meeting, Dated 23.09.2023

The meeting of JGAC was held on this day i.e. on 23rd September, 2023 under the chairmanship of the Hon'ble Principal in Room No. 7 at 3:00 PM. In the presence of the following members to discuss on the agenda stated at page no. 12 relating to the papers functioning of the cell in the college. (Principal: Dr. Ram Prasad Panda) Members Present:

1. Dr. Purneshwar Sahu, member (Chairman)
2. Dr. Binich Ch. Behara, member (President)
3. Dr. Ran Ch. Gung, member (Vice President)
4. Dr. Sukritika Behera, member (Secretary)
5. Dr. Manak Ranjan Mishra, member (Joint Secretary)
6. Dr. Prosopita Ku. Patra, member (Joint Secretary)
7. Dr. Uma Kanta Sahu, member (Joint Secretary)
8. Dr. Adinath Mishra, member (Joint Secretary)
9. Dr. Sarananda Palo, member (Joint Secretary)
10. Dr. Manas Ranjan Mishra, member (Joint Secretary)
11. Dr. Lokanath Mishra, member (Joint Secretary)
12. Mrs. Janapriya Pradhan, member (Joint Secretary)
13. Dr. A. Ganaki Rao, member (Joint Secretary)
14. Dr. Sukanta Kumar Patra, member (Joint Secretary)
15. Dr. V. Rana Rao, member (Joint Secretary)
16. Dr. Umesh Ch. Panigrahy, member (Joint Secretary)
17. Dr. Manoj Patra, member (Joint Secretary)

The following resolutions were
considered and approved at the meeting.
The proceedings of the last meeting were read over and confirmed.
Resolution-1

It was resolved to
approve the report of the activities
undertaken by the college during
the previous academic session i.e.,
2022-23. (Motion-1 carried)

Resolution-2

It was resolved to
approve the Action Plan of the
college relating to the current
academic session i.e., 2023-24.
(Motion-2 carried)

Resolution-3

It was resolved to
approve the budgetary provision
voted by the college for the
current academic session i.e.,
2023-24.

Further, it was resolved
to approve any additional amount
to be required in addition to the
existing budgetary provision for
conducting the academic

during the same academic session.
The additional amount may be met
from the surplus fund if amount
of the college.

Resolution-4

It was resolved to
approve the academic calendar
of the college for the academic
session 2023-24.

The meeting was ended with
thanks to the Chairperson.

26/10/23

17 Regarding submission of AAAR
for 2021-22 and 2022-23

2) Regarding alignment of duties
for preparation of seven contents
of MAAR for submission of AAAR.

Principal
26/6/23
Gopalpur College
Gopalpur-on-Sea (Gm.)

A meeting relating to the of the college needs held under the chairmanship of Hon'ble. Minister, D. Ram Narayan Reddy, on 11. September, 2003 on the day 12.09.2003 at 8.15 PM to discuss on the agenda stated at Page no. 16.

Members Present

2nd



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3/3/17



15

[Signature]

10

Dr. Rajendra Mahapatra Ady
 (Jest in Odia)
 Dr. Anand Chandra Bisoi Shankar
 (Jest in Chemistry)
 Dr. P.V. Shivshankar Pranab
 (Jest in Physics)
 Dr. Bhabu Narayan Patra Shy
 (Jest in Chem)
 Dr. Santosh K. Bhowmik Sabharwal
 (Jest in Math)
 Dr. Ganga Prasad Ady
 (Jest in Math)
 Dr. Nishanku Padhy Nishu
 (Jest in Chem)
 Dr. Anubash Mishra Ady
 (Jest in IT)
 Dr. Anandkumar Jena Ady
 (Jest in History)
 Dr. Jagendra Jena J. Sati
 (Jest in English)
 Dr. B.N.J. Ray Ady
 (Jest in PT. Sci.)
 Dr. Rajendra K. Nayak Ady
 (Jest in History)
 Dr. Akash K. Singh Ady
 (Jest in Odia)
 Dr. Sushanta Patra Ady
 (Jest in PT. Sci.)
 Dr. Manoj Kumar Sahoo Ady
 (Jest in Chem)

Mr. Mihir Bhattacharya Mihir Bhattacharya
 (Jest in Zoology)
 Dr. Manoj Kumar Reddy Manoj
 (Jest in IT)

Resolutions

The following resolution was unanimously approved in the meeting:

The proceedings of the 1st meeting were reviewed and confirmed.

Resolution-1

It was resolved to prepare and upload the AAR of the college for the work posted by NAC for the academic sessions 2021-22 and 2022-23 by 31st December 2023 as per the guidelines issued recently.

Resolution-2

It was resolved to assign the duties to the faculty members of the college for preparation of seven criteria of NAC for submission of AAR annually. (Annexure-3 attached)

Resolution-3

It was resolved to constitute a core committee of NAC

for supervision of GATE activities
of the college by motivating the
following faculty members.

1. Dr. Purneshwar Sahu
Reader in Eco.
2. Dr. Ram. Chandra Jena
(Hon., Ret. Secy)
3. Dr. Shishu Ch. Behera
Reader in English
4. Dr. Pradeepa K. Panikkar
lect. in Botany
5. Dr. Manas Ranjan Mishra
lect. in English.

Resolution-4

It was resolved to assign
the duties to Sri Abhinav Mishra,
lect. in GT and Mr. Dandapani
Jena, Clerk-in-charge to assist
in the GATE activities in respect
of food supplying, supply and other
clerical works.

The meeting was ended with
thanks to the chairperson.

Signature
28/11/22

Agenda of the meeting

- 1) Review of progress on preparation and submission of AGAR of the college for the years 2021-22 and 2022-23.
- 2) Signing of new MoU/ collaborations with other organizations/ institutions.
- 3) Conduct of workshop on "Entrepreneurship and Intellectual Property Rights" in collaboration with the NIDe.
- 4) Conduct of community development training programme in collaboration with other organizations.
- 5) Conduct of career counselling programme on "Job prospects, special employ to Entrepreneurship and other relevant topics."
- 6) Conduct of National Seminar.
- 7) At any other motion by the permission of the chairperson.

[Signature]
Principal
11.12.23

Gopalpur College
Gopalpur-on-Sea (Gm)

90AC meeting, Dated - 04.12.2023

A meeting relating to 90AC of the college was held under the chairmanship of Hon'ble principal Dr. Ram Prasad Panda in his chamber on the day i.e. 27th Dec, 2023 at 4.15 PM to discuss on the agenda stated at page no. 28.

Members Present:

- 1) Sri Kameshwar Patra - A.M. Duxon - *[Signature]* 9.12.23
- 2) Dr. Praveen Kumar - C.C. member - *[Signature]* 9.12.23
- 3) Dr. Ram Chandra Prasad - C.C. member - *[Signature]* 9.12.23
- 4) Dr. B. B. Behera - C.C. member - *[Signature]*
- 5) Dr. Praveen K. Patra - C.C. member - *[Signature]*
- 6) Dr. Manas Ranjan Mishra - C.C. member - *[Signature]*
- 7) Dr. Shobha Prady - C.C. assignee - *[Signature]*
- 8) Mr. Akash Singh - C.C. assignee - *[Signature]*
- 9) Sri Uma Kanta Sahu - C.C. assignee - *[Signature]*
- 10) Sri R. K. Nayak - C.C. assignee - *[Signature]*
- 11) Sri S. K. Behera - C.C. assignee - *[Signature]*
- 12) Sri S. K. Kapatani - C.C. assignee - *[Signature]*
- 13) Dr. Seetha Behera - C.C. assignee - *[Signature]*
- 14) Dr. K. C. Das - C.C. assignee - *[Signature]*
- 15) Sri H. C. Das - C.C. assignee - *[Signature]*
- 16) Sri Savita K. Patra - C.C. assignee - *[Signature]*
- 17) Sri Devi Pradip - C.C. assignee - *[Signature]*
- 18) Sri Abhishek Mishra - C.C. assignee - *[Signature]*
- 19) Sri S. K. Nayak - C.C. assignee - *[Signature]*
- 20) Sri A. K. Nayak - C.C. assignee - *[Signature]*
- 21) Sri Rakesh Kumar - C.C. assignee - *[Signature]*
- 22) Dr. Manoj Pradhan - C.C. assignee - *[Signature]*

The following resolutions were unanimously approved in the meeting held on 04.12.2023.

1) The proceedings of the last meeting were reviewed and confirmed.

2) It was resolved to expedite the process of preparation of documents for uploading the ABAR of the college for the academic session 2022-23 in the link posted of the order of supervision of members of the JSAE core committee and with the assistance of all groups of even intake of JSAE.

3) It was resolved to align with MHRD collaboration with other organizations/ institutions for quality education, placement and skill development of students.

3) It was resolved to conduct workshop on "Entrepreneurship", "Intellectual Property Rights" and "Financial Education" in collaboration with the other organizations/institutions.

4) It was resolved to conduct community development programmes.

in collaboration with the HSE, Eastern Bank, Ministry of Health, Govt. of India, Bannurpur, etc.

5) It was resolved to conduct more career counselling programmes on relevant topics for the holistic academic excellence of the students.

6) It was resolved to organize a national level seminar in the college by the Dept. of Biology.

7) It was resolved to organize a mega blood donation camp. The meeting was ended with thanks to the chairperson.

Place: 4.12.23
Gopalpur College
Gopalpur-on-Sea (GA)

Agenda of the meeting

1. Collection of feed-back from the students and other stake-holders
2. Implementation of Students' Scholarship scheme under NEAR programme of the DHE, Odisha.
3. Thanked to the VRC unit of the college for successful conduct of District level study-cum-Oratory camp.
4. Any other matters, if any.

Principal
28.2.24
Gopalpur College
Gopabandhu-on-Sea (Gm.)

GAC Meeting, Dated - 28.02.2024 27

A core committee meeting of GAC of the college was held under the chairmanship of hon'ble Principal, Dr. Ram Prasad Panda, in his chamber on this day i.e. 28th February 2024 at 3.00 PM. The discuss on the agenda started at Page no. 26.

Members Present:

1. Dr. Kanchan Patel, Asst. Busas ~~Asst. Busas~~
2. Dr. Prakash Chandra, member ~~Asst. Busas~~
3. Dr. Manoj Patra, Dr. the ~~Asst. Busas~~
4. Dr. Ram Ch. Dena, member ~~Asst. Busas~~
5. Dr. Pradip K. Patra, member ~~Asst. Busas~~
6. Dr. Manas Ranjan Mishra, member ~~Asst. Busas~~
7. Dr. Binit Chandra ~~Asst. Busas~~

The following resolutions were unanimously approved in the meeting

1. The Proceedings of the last meeting were read over and confirmed.
2. It was unanimously resolved to collect the feed-back from the students by Google form. Accordingly, all the HODs are to be instructed to inform the students of their respective departments through departmental whatsapp groups

for submission of back-logs online on Google sheet.

3. It was unanimously decided to expedite the process of implementation of students' scholarship scheme as per the instruction of the DTE, Odisha.

4. It was unanimously decided to offer heartfelt thanks to the principals of YRC, Volunteers and associated staff members for successful conduct of District level study-cum-practice programme held from 01/10/24 to 03/10/24.

5. It was unanimously decided to conduct the forthcoming end-semester university exams of U.G. and P.G. as per the guidelines of the university as well as Govt.

The meeting was ended with thanks to all participants.

Date Meeting, Dated-10.05.2024 29

A meeting of State of the college was held under the chairmanship of Kan'ba Prasad, Dr. Ram Prasad Panda, who has changed on this day i.e. 10.05.2024 at 3.00 PM to discuss on the following agenda:

Agenda of the meeting

1. Felicitation to Mrs. S. Sushma Reddy, university topped in 13 Commerce Exam, West-Bengal.

2. Approval of proposal for submission of AQAR of the college, in the forthcoming governing body meeting.

3. Supervision of progress of smart class rooms, science laboratories and computer laboratory.

4. Thanking to the principal for his contribution and associated staff members for successful conduct of cultural, sports and social activities with NCC.

Programme of the DTE, Odisha.

5. Any other matter, if any.

Principal
Gopalpur College
Gopalpur-on-Sea (Gm.)

